

Breaking Your Lease Agreement



The following points need to be noted when you are considering breaking your lease agreement:

- ✓ Please advise the agent if you need to break your lease agreement and the day that you will be vacating the premises. The property will be available from _____.
- ✓ The agent will charge you a fee of one week's rent (+ GST).
- ✓ If you would like the agent to advertise, you will be asked to pay to the agent a fee of \$55.00.
- ✓ If you decide to find your own tenant to take over the lease agreement, an application form for tenancy will need to be completed and approved by the agent.
- ✓ You will still be required to have a final inspection and to hand all keys over to the agent upon vacating the premises.
- ✓ You will still be required to have the carpets professionally steamed clean upon vacating the premises and pest control completed if you have a pet.
- ✓ You will still be required to pay all rent up until a new tenant moves into the property.
- ✓ Your bond will not be refunded until the new tenant has paid all monies due and signed the new lease agreement.
- ✓ You will still be responsible for maintaining the condition of the property until the new tenant moves in this includes garden, lawn and pool maintenance.
- ✓ Your bond will not be refunded until all of the above have been completed.

I / we _____

from _____

(Property)

understand the above conditions of breaking our lease agreement.

Please find a new tenant for us Yes / No

Please advertise the property for us Yes / No

The property is available for inspections. Yes / No
Please contact us on number below.

Signed Tenant One: _____ Date: _____

Signed Tenant Two: _____ Date: _____

Best Contact Phone Number: _____